



# BRANDON SCHOOL DIVISION

## Facilities/Transportation Committee Minutes

Tuesday, January 13, 2015 – 9:00 a.m.  
Boardroom, Administration Office

Present: J. Murray (Chairperson), S. Bambridge, M. Sefton (Alternate),  
D. Labossiere, G. Malazdrewicz, M. Clark, and R. Harkness.

Regrets: G. Buri

---

### 1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 9:03 a.m. by Committee Chairperson Jim Murray.

### 2. APPROVAL OF AGENDA

The Secretary-Treasurer added some items to the agenda in preparation of the 2015-2016 Budget.

The agenda was approved as amended.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of November 27, 2014 were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

### 5. OTHER COMMITTEE GOVERNANCE MATTERS

#### A) **Stop Arm Cameras**

The Supervisor of Transportation, Mr. Ron Harkness, gave an update on the School Bus Stop Arm camera pilot program we are currently running with Teknisult Enterprises, which is part of the Canadian BusSafe2Cross Student Bus Safety Program. Mr. Harkness met with the Brandon City Police Officer overseeing the project on January 12, 2015. There were 18 violations identified by the program over 2 weeks, and the BPS had reviewed 75% of them. This resulted in three (3) charges laid and three (3) warnings. There was some question whether charges can be laid in some of the instances. Constable Lockhart noted that there may be a press release by BPS that would include photos to make the public aware of this program.

#### B) **Request for Buses - YMCA**

This matter was discussed and it was noted that this is something that is approved every year for the YMCA. The Committee agreed to recommend the provision of a school bus to the YMCA for their Summer Camp program.

#### Recommendation:

That a school bus be provided to the YMCA for their YMCA Summer Days Camp from July 6, 2015 to August 21, 2015 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

### **C) Modular Classroom Request**

Discussions were held regarding the need for modular classrooms. It was noted a modular classroom would be required for Betty Gibson School. Mr. Malazdrewicz, Associate Superintendent, provided information as to why the modular classroom was required at Betty Gibson, citing the province's requirement of a grooming room, which would remove a classroom. Trustees asked questions for clarification. The Committee agreed to recommend to the Board that the Division request one modular classroom.

#### **Recommendation:**

That the Brandon School Division request one (1) modular classroom unit for the 2015-2016 school year from the Public Schools Finance Board.

### **D) School Bus Request**

The Secretary-Treasurer spoke to this matter, noting the advantages to purchasing through the Central Tender Process, including the per unit price savings based on bulk purchasing.

The Secretary-Treasurer also noted that in the past two years, Trustees reduced the purchase of buses from three (3) to two (2) buses during budget deliberations. There is also a need to increase the budgeted funds for buses to market value. To be within the 12 year bus replacement cycle, three (3) buses per year will be required until 2027 to return to the original planned replacement cycle.

Mr. Ron Harkness, Supervisor of Transportation, gave an update on how the propane buses that were purchased last year have been performing. He stated that the buses have been performing exemplary and have started every day. The propane buses are rarely in the shop and the ride and interior comfort are far superior to the diesel buses, which are also a struggle to keep on the road in the colder weather. Mr. Harkness noted that fuel savings is approximately \$5,000 per bus per year for the propane buses. Trustees asked questions for clarification regarding the engine and omissions and whether other school divisions are purchasing propane buses.

#### **Recommendation:**

That participation in the Central Tender Process for the 2015-2016 school bus purchase be approved and that the Chairperson and Secretary-Treasurer be authorized to affix their signatures thereto.

### **E) Budget Sustainability Requirements**

Budget sustainability requirements for facilities and transportation were reviewed and included discussion on the following items:

- Johnson Controls – Energy Management Software
- Pneumatic controls for air handlers at Vincent Massey High School
- Spring Valley Colony network connectivity
- Transportation and Maintenance building – expand bus bays from one to three bays and increase parking at facility
- Office space for clinical services

## **6. OPERATIONS INFORMATION**

The Director of Facilities and Transportation provided verbal updates on the following projects:

- Vincent Massey science lab renovation project is ready to start by the first week of June. MCM has minor design changes to make.
- Betty Gibson grooming room project – MCM Architects will have the design development ready by the end of January.
- Green Acres gym and O'Kelly elevator – the project leader from PSFB is coming Friday, January 23, 2015 to look at these sites.

Trustee Murray asked what the Division receives in “grant in lieu” when a property is rezoned? The Secretary-Treasurer responded that we receive \$283.53 to convert a single family lot to a two family lot and that the monies received goes into a school reserve.

8. **NEXT REGULAR MEETING: Tuesday, February 10, 2015, 9:00 a.m., Boardroom**

The meeting adjourned at 10:20 a.m.

Respectfully submitted,

---

J. Murray, Chair

---

S. Bambridge

---

G. Buri

---

M. Sefton (Alternate)